Decluttering Guide

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Directions

- 1. Do one category at a time.
- 2. Go through **every single thing** in the category and ask yourself <u>why</u> you are keeping it??? If you still want it and you don't think it's clutter, keep it. Otherwise, consider letting it go.
- 3. If you choose to keep it, put it in it's "home." Otherwise, recycle it, give it to charity, throw it away, etc..
- 4. Remember, it's better to have one nice thing that you really like than 10 things that you don't. And it usually costs less in the long run anyhow.
- 5. Go in any order.

Here are the main declutter categories. Check each one off when you're done.

Done?	Category	Done?	Category
	Jackets		Books
	T-shirts		Toys
	Long sleeves		Papers
	Shorts		Hobbies (sports, art, etc.)
	Long pants		Electronics
	Shoes & socks		Other
	All other clothes		Other

Computer

Done?	Category	Done?	Category
	Emails		Bookmarks
	Unsubscribe from lists		Empty cache
	Documents		Delete software/apps
	Photos		Other